



CITY MANAGER'S OFFICE

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CITY COUNCIL STAFF REPORT

Date: October 20, 2026

Subject

Year One Update of the FY 2025-2027 City Work Program (CWP) and FY 2026-27 First Quarter (Q1) Update.

Recommended Action

Receive FY 2025-26 year-end wrap up and FY2026-27 Q1 update for the two-year FY 2025-2027 City Work Program.

Background

The City Work Program (CWP) guides some of the major efforts of the City over a two-year fiscal cycle and ensures that staff efforts are aligned with the City Council's [goals](#) and community priorities. In March 2025, the City Council approved the priority items for the FY 2025-2027 CWP, which was later amended in December 2025 to add six new projects bringing the total to 30 projects (Attachment A).

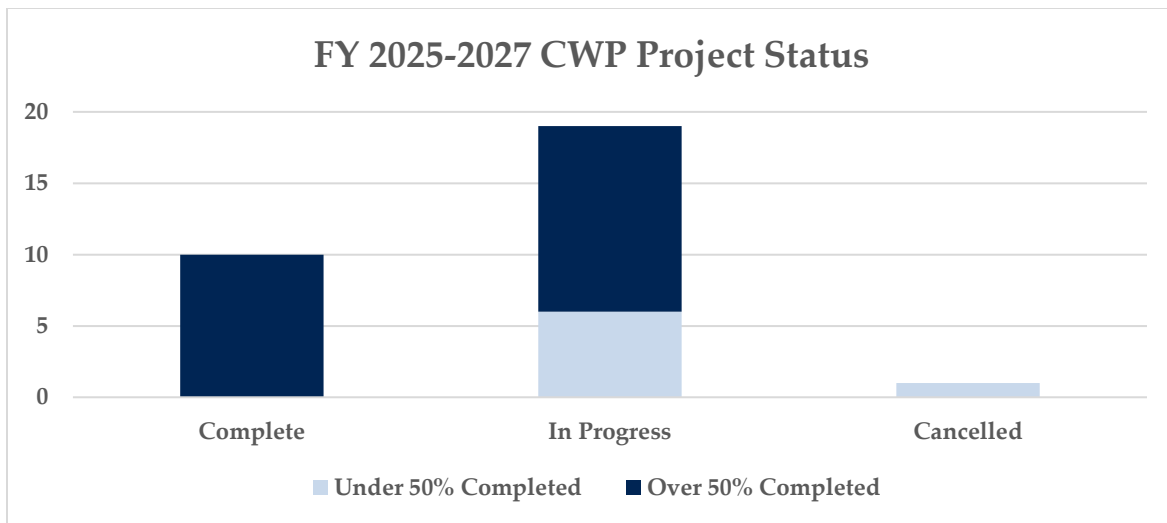
This report provides a year-end update on the first year of the two-year CWP and a first-quarter update on its second year. This report also serves as the first Council check-in identified in the City's new Strategic Plan (Attachment B), adopted by the City Council on July 7, 2026. The Strategic Plan guides implementation of the Strategic Vision Framework, establishes priorities for the CWP, and aligns resources across the CWP, operating budget, and 5-year Capital Improvement Program (CIP).

Staff have provided quarterly updates on all CWP items, which can be viewed on the City's [Info Memo Webpage](#) and the [City Work Program Webpage](#). Current updates for all projects are now available on the [CWP Dashboard](#) and are included as Attachment C.

Reasons for Recommendations and Options

As of October 2026, the City has completed 10 of the 30 CWP projects. Of the remaining projects, 19 were in progress and one, the Sign Ordinance, was canceled by the City Council in December 2025. As summarized in the table below, 13 of the projects in progress were more than 50% complete, while six were less than 50% complete. The updates for all projects are summarized below:

Completed



The following 10 CWP projects are completed as of October 2026.

- *Small Business Council / Economic Development:* The Economic Development Committee was reinstated and began meeting regularly in November 2025. In April 2026, the Committee approved a work plan that included forming a subcommittee to develop and launch a Small Business Council focused on reducing compliance costs and streamlining oversight over businesses. The subcommittee was established in July to begin implementing this initiative.
- *5G Ordinance:* This ordinance was adopted in October 2025 and went into effect in November 2025.
- *Electrification Study:* Staff completed outreach and policy research in 2025 and published an informational memo in January 2026 summarizing policy options informed by community input and legal constraints.
- *Grants Analyst:* Recruitment concluded and a Grants Analyst was hired and onboarded in December 2025.
- *Financial, Investment, and Cashflow Policy Review:* Staff completed a draft Investment Policy which was adopted by Council in May 2026. In October, staff completed revisions to the Cash Flow Policy and began implementing a new cash flow model. The updated Investment Policy is available on the [City Finance webpage](#) along with the latest revisions to the OPEB Trust Investment Policy and Pension Trust Investment Policy.
- *Unhoused Policies:* Since the outset of this project in October 2024, staff have completed several milestones:
 - During 2025, the City's Homelessness Taskforce, led by the Community Development Department, collaborated with Public Works, the City Manager's Office, and the Sheriff's Office to successfully complete five (5) encampment abatements.
 - In April 2025, Council approved a Memorandum of Understanding for the City to join the West Valley Cities joint feasibility study to analyze challenges faced by unhoused people and the effectiveness of support services.

- In September 2025, Council approved an ordinance to update municipal code sections governing vehicle parking regulations.

These accomplishments are further detailed in an [informational memo](#) published in March 2026.

- *Enhance Senior Services:* The City entered into an agreement with Avenidas to provide case management services at the Senior Center and offer targeted programming to support seniors aging in place. Staff will continue to use available resources, like Age Friendly Cities Network, to stay current on senior needs and will enhance City services on an operational basis.
- *Preserve Existing and Develop New BMR/ELI Housing:* In June 2025, Staff presented opportunities and strategies on preserving existing BMR housing. In February 2026, Council voted to proceed with the Mary Avenue Villas development project. In April, Council approved the application for a Low-Income Housing Tax Credit. In May, Council approved a loan agreement for the Greenwood Court apartments, which extended the affordability terms of the units for an additional 99 years at no cost to the City. Future ELI and BMR projects for Developmentally Disabled Individuals will continue as part of City operations.
- *Memorial Park Study Session:* Staff published an [informational memo](#) in February outlining staff's recommendations regarding recent suggestions to revise the plan to reduce its overall estimated cost. This item was also discussed at the March 3 Capital Improvement Programs (CIP) Study Session. Further direction regarding specific Memorial Park improvements can be provided by Council via the Capitol Improvement Program process.
- *Protections for Parkland:* In May, the City contracted with TeamCivX and Godbe Research who developed and distributed a survey to Cupertino residents in June. In July, staff presented a report to Council with the survey results, and on July 21 Council approved the submission of a ballot measure for the November election which, if passed, would require the rezoning of parks, parklands, or open space to be approved by two-thirds of Cupertino voters.

In Progress (More than 50% Complete)

Below are projects that are in progress, more than 50% complete, and expected to finish during FY2026-27 (by June 30, 2027):

- *Economic Development for Retail and Small Businesses:* Staff have executed several themed placemaking events to support local commerce and economic vitality and are continuing outreach to inform local businesses about the new Business Resource Hub, Business License Amnesty Program, and Small Business Spotlight Program. Staff continue to research regional best practices for small business permitting and the Economic Development Committee (EDC) is considering options for a permitting software tool. Staff will update procedures, processes, and any public handouts by Summer 2027, if a permitting software tool is implemented.

- *Permit Streamlining and Simplification for Small Home Upgrades:* Staff have contracted with OpenCounter and are considering additional AI platforms to assist with improvements to the permitting process. Pending the results of a public survey launched in mid-September, staff will prepare recommendations and present additional considerations to the Planning Commission in November followed by a City Council study session in December.
- *Water Conservation Policies:* Staff located areas of unprogrammed turf that would facilitate pollinator vegetation and initiated an irrigation pilot study to verify appropriate water usage. Staff are coordinating with the Sustainability Commission to prepare plans for turf conversion and to evaluate a pilot irrigation program by the end of 2026.
- *City Properties: Planning for Optimal Use:* On March 17, Council directed staff to remove the Blesch structure and return it to nature. Staff will return to Council in late 2026 / early 2027 with recommendations on the Stockmeir property. Completion of these projects will continue as part of the CIP.
- *Emergency Operations Readiness:* In March 2026, the City executed an agreement with Witt O'Brien's to update the City's Emergency Operations Plan (EOP). In June, Consultant and staff worked with the County at the Disaster Council meeting to review and assess the need for emergency policy updates and developed a plan for potential EOC activation. In July 2026, staff recruitment concluded and the City hired and onboarded an Emergency Services Coordinator. Staff are preparing to present the draft EOP to Disaster Council in October and to City Council in November. Upon adoption of the EOP, staff will begin implementation and training as part of City operations.
- *Residential and Mixed-Use Residential Design Standards:* In February 2025, staff held a community meeting to solicit input from residents about the need for objective design standards. Staff are currently preparing draft resolutions and objective standards guidelines for internal review and will present the drafts to Planning Commission and City Council for review and approval in early 2027.
- *Enhanced Notification for SB 330 and Other Projects During the Application and Approval Process:* In September, staff completed research of industry standards, regional practices, and legal parameters to improve public notification and engagement during the development review process. Staff are developing recommendations for consideration and review by the Planning Commission in mid-October and City Council in November. Notification updates are expected to be finalized in January 2027.
- *Speed Limit Lowering (AB 43):* Initial speed limit adjustments have been implemented, with Municipal Code amendments pending completion of the citywide study currently underway. Ordinance adoption is expected by February 2027.
- *Active Transportation Plan:* At the April 7 City Council meeting, staff presented project updates regarding the adoption of new scoring criteria to evaluate improvement projects

based on safety, access, sustainability, multimodal balance, and cost effectiveness. Both the Bicycle Pedestrian Commission and Planning Commission have recommended that City Council adopt the plan. Council adoption of the plan is expected in January 2027.

- *Bicycle Facilities*: Staff are assessing the need for future bike racks and are installing the U-shaped bike racks as needed. The Bicycle Pedestrian Commission is expected to consider the installation of additional U-shaped bike racks in October. Completion of bike rack installations is expected by June 2027.
- *Art in Public and Private Areas*: Staff are working on bringing this item back to Council for another study session by the end of 2026 to address feedback from the previous study session in October 2025. The Cupertino Municipal Code will be updated based on Council direction.
- *Urban Forest Program*: In March 2026, staff issued an RFP for a contractor to create the Urban Forest Master Plan to expand tree canopy and update the City's tree list. A vendor was selected and contract was executed in April. Staff are currently soliciting public input, and the final plan is expected by the end of 2027. This item is expected to be added to the next two-year CWP (2027-2029).
- *Red Light Cameras*: In July, staff completed research to identify costs, implementation requirements, and operational considerations for installing red-light cameras in Cupertino. Staff will present findings to City Council later this year regarding the consideration of red-light cameras.

In Progress (Less than 50% Complete)

The six projects below are in progress and less than 50% complete as they are longer term projects or projects that were added in December 2025.

- *Defensible Impact Fee Nexus Study for Traffic Impact Fee, Retail Impact Fee, and Park Land Impact Fee*: This is a year two project that was not expected to begin until July 1, 2026. The City Attorney's Office is working with various staff to solicit consultants to support this work. Staff completed an RFP for the Parkland Impact Fee and the selected vendor is moving forward with preparing the study. BMR Impact Fee RFQ was released in June and is currently under evaluation. Staff released an additional RFQ in August to study traffic impact fees, retail loss fees, and potentially other fees. Council will consider options in early 2027 once the fee studies are complete.
- *Public Outreach and Engagement Strategy*: Research is underway to establish citywide standards for meaningful and consistent community engagement across all City projects. Staff have selected a vendor and executed an agreement to support this effort and aim to have a strategy completed early 2027.
- *Housing Site Inventory*: Staff published an informational memo on January 30, 2026, highlighting that the City's Housing Element must be amended to remain compliant with the State's No Net Loss Law. The City executed a contract with PlaceWorks in April

to evaluate options for this item. Staff held a study session at the Planning Commission meeting in June 2026. Staff will update the Planning Commission, Housing Commission, and City Council once staff receives a response by the CA Department of Housing and Community Development.

- *City Hall Annex Renovation (Including the EOC)*: Contractor Dialog Consulting is currently designing drawings for the City Hall Annex and future EOC and will secure a building permit by the end of 2026. Construction contractor procurement for City Hall Annex renovation is planned for early 2027, and renovation work is expected to begin in spring 2027 and is scheduled to end in Spring 2028.
- *City Hall Retrofit*: Procurement is currently underway and staff plan to execute contracts with both a bridging architect and an owner's representative consultant by mid-December. The selected bridging architect will prepare schematic design drawings for Council review by mid-2027 followed by procurement in late-2027 for a vendor to oversee the design-build entity. Construction of retrofit improvements is expected to begin in July 2029.
- *Preserving Retail in the City*: Staff looked at other cities for potential ballot measures and did not find any related to preserving retail. The City of Sunnyvale has pursued preserving commercial and retail space through a rezoning ordinance and staff is looking into that process after the conclusion of the Housing Site Inventory project, which will help to identify any remaining retail parcels that can be preserved.

Cancelled

- *Sign Ordinance*: This item was removed by Council at the December 1, 2025 City Council meeting.

Next Steps

Staff will continue to provide regular quarterly updates on CWP items, with the second quarterly update for year two scheduled for February 2027. In Spring, as part of the bi-annual strategic planning process, the City Council will have the opportunity to reprioritize items for the FY 2027-2029 CWP. At that time, Council may reconsider adding the Sign Ordinance as well as any other priority projects.

Sustainability Impact

No sustainability impact.

Fiscal Impact

There is no fiscal impact associated with this report.

City Work Program (CWP) Item/Description

All

Council Goal:

All

TBD Item:

No

California Environmental Quality Act

The proposed action does not constitute a “project” subject to CEQA.

Prepared by: Andy Schramm, Management Analyst
Astrid Robles, Assistant to the City Manager

Reviewed by: Kirsten Squarcia, Deputy City Manager
Floy Andrews, Interim City Attorney

Approved for Submission by: Tina Kapoor, City Manager

Attachments:

A – FY 25-27 Adopted City Work Program – Modified December 2025

B – Strategic Plan

C – FY 25-27 City Work Program Dashboard Printout for FY 25-26 Q4 and FY 26-27 Q1

Fiscal Strategy

- 1.1 Streamline permitting process for small businesses
- 1.2 Retention and recruitment of retail and small businesses: Explore options to support small businesses/startups, fill empty storefronts, and encourage entry of new forms of retail to promote revitalization
 - Explore more themed events like restaurant week, and other festivals to bring vitality to Cupertino businesses
 - Improve placemaking in the city and the city's revenue stream

Details					
Estimated Budget	Allocated Budget	Budget Expended / Encumbered	Budget Remaining	Last Updated	Lead Department
\$200,000.00	\$200,000.00	\$8,914.30	\$191,085.70	10/14/2026	City Manager's Office

Updates						
#	Task	Status	Task Start	Task End	Update	% Completed
▲						
1.1	Research	In Progress	7/1/2025	1/31/2027	1.1 Conducting research to identify gaps, challenges, and opportunities in the small business permitting process and explore regional best practices for comparison. 1.2 Explored options to support small businesses/startups, fill empty storefronts, and encourage entry of new forms of retail to promote revitalization.	50.00
1.2	Planning Phase	Complete	7/1/2025	7/31/2026	1.1 Staff has presented the small business permitting item to EDC to gather input. 1.2 Planned and executed themed events that improve placemaking and local commerce: Dine Out July Fourth, Restaurant Week, The Big Game, Bike to Work Day, and Summer of Celebration.	100.00

Fiscal Strategy

- 1.1 Streamline permitting process for small businesses
- 1.2 Retention and recruitment of retail and small businesses: Explore options to support small businesses/startups, fill empty storefronts, and encourage entry of new forms of retail to promote revitalization
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Details					
Estimated Budget	Allocated Budget	Budget Expended / Encumbered	Budget Remaining	Last Updated	Lead Department
\$200,000.00	\$200,000.00	\$8,914.30	\$191,085.70	10/14/2026	City Manager's Office

Updates						
#	Task	Status	Task Start	Task End	Update	% Completed
▲						
1.3	Procurement Phase	In Progress	1/1/2026	6/30/2027	1.1 Staff have contracted with OpenCounter (digital software) and are looking into additional AI platforms to assist with improvements to the permitting process.	75.00
1.4	Execution Phase	In Progress	11/1/2025	6/30/2027	1.1 Expand the Business Resource Hub by integrating resources and support service related to the permitting process for small businesses. 1.2 Deployed the Business Resource Hub and Business License Amnesty Program; attracted innovation-focused opportunities to Cupertino such as the GenAI Pitch Competition; launched the Small Business Spotlight Program; and entering into an Economic Development Incentive Agreement with Insight Direct.	50.00
1.5	Outreach	Complete	7/1/2025	9/30/2026	1.2 Conducted outreach to promote and inform businesses about Dine Out July Fourth, Restaurant Week, The Big Game, Bike to Work Day, Summer of Celebration, the Business Resource Hub, and the Business License Amnesty Program, while beginning outreach and recruitment efforts for the Small Business Spotlight Program.	100.00
1.6	Closing Processes	Future	6/1/2027	6/30/2027	Project will be completed once updates have been made.	0.00

Fiscal Strategy

- 1.3 Create a small business council, provide regulatory support.
- 1.4 Restore the Economic Development Committee

Details

Estimated Budget	Allocated Budget	Budget Expended / Encumbered	Budget Remaining	Last Updated	Lead Department
\$0.00	\$0.00	\$0.00	\$0.00	10/14/2026	City Manager's Office

Updates

#	Task	Status	Task Start	Task End	Update	% Completed
▲						
1.1	Planning Phase	✔ Complete	7/1/2025	8/31/2025	The City Council reinstated the EDC through Ordinance No. 25-2273. The ordinance was approved in July 2025 and took effect on August 14, 2025.	100.00
1.2	Outreach	✔ Complete	7/1/2025	10/7/2025	The application period for the EDC closed on September 2, 2025. On September 15, 2025, the Council appointed five members representing the hospitality/tourism, technology, commercial real estate, education, and retail/small business sectors. The Council also designated a primary and alternate Council representative to the EDC on October 7, 2025.	100.00
1.3	Execution Phase	✔ Complete	9/15/2025	11/30/2025	A press release announcing the reinstatement of the EDC was issued on September 19, 2025. During the week of September 22, staff conducted onboarding and orientation activities for the newly appointed members, including administration of the oath of office, orientation sessions, establishment of City email accounts, creation of the Committee's webpage, and completion of other administrative setup tasks.	100.00

Fiscal Strategy

- 1.3 Create a small business council, provide regulatory support.
- 1.4 Restore the Economic Development Committee

Details

Estimated Budget	Allocated Budget	Budget Expended / Encumbered	Budget Remaining	Last Updated	Lead Department
\$0.00	\$0.00	\$0.00	\$0.00	10/14/2026	City Manager's Office

Updates

#	Task	Status	Task Start	Task End	Update	% Completed
▲						
1.4	Closing Processes	✔ Complete	11/15/2025	7/31/2026	The EDC has been actively meeting since November 2025. In April 2026, they approved a work plan that included establishing a subcommittee to develop and launch a Small Business Council focused on regulatory relief. In July 2026, the EDC formed a subcommittee to begin implementing this initiative.	100.00

Grants Analyst

Fiscal Strategy

Explore a Grants Analyst Position

Details

Estimated Budget	Allocated Budget	Budget Expended / Encumbered	Budget Remaining	Last Updated	Lead Department
\$0.00	\$0.00	\$0.00	\$0.00	10/14/2026	Finance

Updates

#	Task	Status	Task Start	Task End	Update	% Completed
▲						
1.1	Planning Phase	✔ Complete	7/1/2025	7/31/2025	Contacted current list of qualified candidates on the MA list to determine interest. Held selection interviews with qualified candidates and performed reference checks of top candidate.	100.00
1.2	Execution Phase	✔ Complete	8/1/2025	10/31/2025	Did not pursue offer to candidate. Staff pivoted to open recruitment approach for broader candidate outreach; finalized preparation for position posting. Position was posted 9/3 with interviews concluded by the middle of October.	100.00
1.3	Closing Processes	✔ Complete	10/20/2025	12/31/2025	Grants Analyst candidate was offered the position and joined the City during the first week of December 2025.	100.00

Quality of Life

Develop a suite of improvements to (1) improve access to, and (2) speed the processing of permits for small home upgrades so as to enhance compliance and improve overall efficiency. Improve turnaround times. Set SLA's for staff and outsourced reviewers, customer service KPI's, templates to reduce back and forth, internal staff expertise to reduce consulting expenses.

Details					
Estimated Budget	Allocated Budget	Budget Expended / Encumbered	Budget Remaining	Last Updated	Lead Department
\$250,000.00	\$250,000.00	\$0.00	\$250,000.00	10/14/2026	Community Development

Updates						
#	Task	Status	Task Start	Task End	Update	% Completed
▲						
1.1	Research	✔ Complete	7/1/2025	2/15/2026	Staff completed exploration of industry standards and surveyed other cities' regional practices.	100.00
1.2	Planning Phase	✔ Complete	1/3/2026	9/30/2026	Through the 2026 Accela Roadmap, customer feedback, and staff review of process, several technology initiatives have been identified to improve the permitting experience, simplify application and payment processes, improve application completeness and provide applicants with faster feedback. Additional improvements will be identified through the customer feedback survey and incorporated in the execution and design phases.	100.00
1.3	Procurement Phase	● In Progress	2/20/2026	10/30/2026	Staff have contracted with Open Counter and are looking into additional AI platforms to assist with improvements to the permitting process.	75.00
1.4	Outreach	● In Progress	8/20/2026	10/30/2026	Staff has developed a public survey that was launched in mid-September. Upon receiving and analyzing the survey results, staff will prepare the necessary recommendations and additional actions for consideration.	50.00

Quality of Life

Develop a suite of improvements to (1) improve access to, and (2) speed the processing of permits for small home upgrades so as to enhance compliance and improve overall efficiency. Improve turnaround times. Set SLA's for staff and outsourced reviewers, customer service KPI's, templates to reduce back and forth, internal staff expertise to reduce consulting expenses.

Details					
Estimated Budget	Allocated Budget	Budget Expended / Encumbered	Budget Remaining	Last Updated	Lead Department
\$250,000.00	\$250,000.00	\$0.00	\$250,000.00	10/14/2026	Community Development

Updates						
#	Task	Status	Task Start	Task End	Update	% Completed
▲						
1.5	Execution Phase	In Progress	2/20/2026	12/31/2026	Staff has presented a study session to PC and received feedback. Staff is planning a second PC meeting in November and then CC study session in December.	25.00
1.6	Design Phase	Future	1/4/2027	1/29/2027	Staff will update procedures and processes, any public handouts, and the City website.	0.00
1.7	Closing Processes	Future	6/30/2027	6/30/2027	Project will be completed once updates have been made.	0.00

Financial, Investment, and Cashflow Policy Review

Fiscal Strategy

Review and assess the City’s investment policy and best practices with an analysis of quarterly treasurers report. Establish a cashflow management policy with the goal to reduce the total percentage in cash from 20% to 2% and to reduce the total percentage in cash and cash-equivalent to at most 10%, on par with other cities.

Details

Estimated Budget	Allocated Budget	Budget Expended / Encumbered	Budget Remaining	Last Updated	Lead Department
\$25,000.00	\$25,000.00	\$0.00	\$25,000.00	10/14/2026	Finance

Updates

#	Task	Status	Task Start	Task End	Update	% Completed
1.1	Research	✔ Complete	7/1/2025	9/30/2025	Staff researched other agencies to consider refinements to the Investment Policy and the quarterly report. Staff also researched Cash Flow Policy and cash flow models from other agencies.	100.00
1.2	Planning Phase	✔ Complete	7/1/2025	9/30/2026	Staff completed a draft Investment Policy which was adopted by the City Council on May 19, 2026. Staff completed Cash Flow Policy and have implemented a new Cash flow model.	100.00
1.3	Execution Phase	✔ Complete	9/30/2026	9/30/2026	The updated Investment Policy, OPEB Trust Investment Policy, and the Pension Trust Investment Policy are available on the City Finance webpage and can be viewed at cupertino.gov/budget .	100.00

Defensible Impact Fee Nexus Study for Traffic Impact Fee, Retail Impact Fee, BMR Impact Fee, and Parkland Impact Fee

Fiscal Strategy

Conduct nexus studies to review a range of impact fees, such as Traffic Impact Fee, Retail Impact Fee, BMR Impact Fee, and Parkland Impact Fee, and other means of offsetting conversion of commercial land uses to residential to ensure the impact fees are defensible against legal challenges.

Details					
Estimated Budget	Allocated Budget	Budget Expended / Encumbered	Budget Remaining	Last Updated	Lead Department
\$1,000,000.00	\$1,000,000.00	\$0.00	\$1,000,000.00	10/14/2026	City Attorney's Office

Updates						
#	Task	Status	Task Start	Task End	Update	% Completed
1.1	Research	In Progress	10/1/2025	11/30/2026	Research impact fees in other cities and legal parameters for each fee.	20.00
1.2	Procurement Phase	In Progress	2/1/2026	10/31/2026	The Park Land Impact Fee Nexus Study contract has been executed and vendor is moving forward with preparing the study. RFP for BMR impact fee study was released in June and is currently under evaluation. Staff released an additional RFQ to study traffic impact fee, retail loss fee, and potentially other fees in August 2026.	60.00
1.3	Planning Phase	Future	11/30/2026	3/30/2027	Present options and findings to Council and determine next steps.	0.00
1.4	Execution Phase	Future	3/30/2027	5/31/2027	Implement fees as applicable pending Council direction.	0.00
1.5	Closing Processes	Future	5/31/2027	6/30/2027	Project will be completed once updates are made.	0.00

Water Conservation Policies

Environmental Sustainability

- 1) Reduce irrigation while increasing pollinator supporting vegetation (turf conversion).
- 2) Optimize irrigation systems including CUSD use agreement sites.

Details

Estimated Budget	Allocated Budget	Budget Expended / Encumbered	Budget Remaining	Last Updated	Lead Department
\$250,000.00	\$250,000.00	\$900.00	\$249,100.00	10/14/2026	Public Works

Updates

#	Task	Status	Task Start	Task End	Update	% Completed
▲						
1.1	Research	✔ Complete	7/1/2025	11/12/2025	1) Located areas of unprogrammed turf that would facilitate pollinator vegetation. 2) Prepared for pilot study to verify appropriate water usage.	100.00
1.2	Planning Phase	✔ Complete	10/1/2025	7/31/2026	2) Initiated irrigation pilot study to verify appropriate water usage.	100.00
1.3	Design Phase	✔ Complete	1/1/2026	9/30/2026	1) Prepared plans for turf conversion.	100.00
1.4	Execution Phase	● In Progress	7/31/2026	12/31/2026	1) Convert turf to pollinator vegetation. 2) Evaluate pilot irrigation program and establish next steps as necessary.	50.00
1.5	Closing Processes	○ Future	12/31/2026	1/31/2027	Update and coordinate effort with Sustainability Commission.	0.00

Enhance Senior Services

Quality of Life

6.1 Due to the high cost of senior centers, many seniors have to "age in place", but do still need services typically provided in senior centers, in addition to common home maintenance.

6.2 Utilizing the survey results conducted in 2022 and 2023 to meet the needs of Cupertino seniors

6.3 Consider consultant services similar to Palo Alto or Saratoga Senior Center to enhance services, while reducing cost to the city.

NOTE: Cupertino Age-Friendly could make a presentation on the result of 2023 survey, in collaboration with the city staff.

NOTE: Successful Aging Solutions & Community Consulting (SASCC), who runs the Saratoga Senior Center could provide a free gap analysis and feasibility analysis

Details

Estimated Budget	Allocated Budget	Budget Expended / Encumbered	Budget Remaining	Last Updated	Lead Department
\$65,000.00	\$65,000.00	\$51,051.18	\$13,948.82	10/14/2026	Parks & Recreation

Updates

#	Task	Status	Task Start	Task End	Update	% Completed
1.1	Research	✔ Complete	7/1/2025	12/31/2025	Worked with SASCC to provide the gap and feasibility analysis and bring together a working group.	100.00
1.2	Outreach	✔ Complete	7/1/2025	12/31/2025	Enhanced marketing efforts for Senior Center and programs.	100.00
1.3	Procurement Phase	✔ Complete	7/1/2025	12/31/2025	Explored potential external agencies to provide services to enhance Senior Services and entered into agreement with Avenidas to provide these services.	100.00
1.4	Planning Phase	✔ Complete	11/1/2025	6/30/2026	Offered relevant resource presentations. Topics included transportation, aging in place, and mental health.	100.00
1.5	Execution Phase	✔ Complete	11/6/2025	6/30/2026	Avenidas secured to provide case management services at the Senior Center.	100.00
1.6	Closing Processes	✔ Complete	3/1/2026	6/30/2026	Staff will continue to use available resources, like Age Friendly Cities Network, to stay current on senior needs and will enhance City services on an operational basis.	100.00

City Properties: Planning for Optimal Use

Quality of Life

Future planning strategies for Stocklmeir house/garages, Blech House, Blue Pheasant. Goal of judicial use of city-owned properties. Investigate potential purchase of CUSD Finch/Phil property. Include the McClellan Barn and the house at the entrance of Blackberry Farm.

Details

Estimated Budget	Allocated Budget	Budget Expended / Encumbered	Budget Remaining	Last Updated	Lead Department
\$200,000.00	\$200,000.00	\$0.00	\$200,000.00	10/14/2026	Public Works

Updates

#	Task	Status	Task Start	Task End	Update	% Completed
▲						
1.1	Research	✔ Complete	7/1/2025	12/31/2025	Staff looked into various concepts for city properties. Discussions on CUSD/Finch have occurred during closed sessions since September 2025.	100.00
1.2	Planning Phase	● In Progress	1/1/2026	10/31/2026	Staff produced a memo in January with options for City properties. Staff is working on a separate memo with options to develop a scope for Stocklmeir property.	55.00
1.3	Execution Phase	● In Progress	5/1/2026	3/31/2027	Staff presented study to Council on March 17 and received direction on Blesch Project. A separate study will be brought to Council on the Stocklmeir Property.	50.00
1.4	Closing Processes	● In Progress	5/1/2026	6/30/2027	Staff will proceed with Blesch Project after CIP approval and will consider options for Stocklmeir pending Council direction in early 2027. Completion of these projects will continue as part of the CIP.	40.00

5G Ordinance

Quality of Life

Update 5G Ordinance

Details

Estimated Budget	Allocated Budget	Budget Expended / Encumbered	Budget Remaining	Last Updated	Lead Department
\$0.00	\$0.00	\$0.00	\$0.00	10/14/2026	Public Works

Updates

#	Task	Status	Task Start	Task End	Update	% Completed
1.2	Research	✓ Complete	7/1/2022	9/30/2022	Researched 5G ordinance regulations in other cities.	100.00
1.3	Execution Phase	✓ Complete	4/1/2023	10/21/2025	Staff finalized a muni code update based on input from City Council. This update will govern the installation of wireless small cell facilities within the Public Right of Way. This update was adopted at the October 21, 2025 City Council meeting.	100.00
1.4	Closing Processes	✓ Complete	9/30/2025	11/30/2025	This ordinance went into effect on November 20.	100.00

Emergency Operations Readiness

Quality of Life

Review fire, earthquake, tornado, active shooter, tsunami, hazardous transport accident policies; and ensure EOC is active and functioning with a permanent position not consultant running the program.

Details					
Estimated Budget	Allocated Budget	Budget Expended / Encumbered	Budget Remaining	Last Updated	Lead Department
\$40,000.00	\$40,000.00	\$40,000.00	\$0.00	10/14/2026	City Manager's Office

Updates						
#	Task	Status	Task Start	Task End	Update	% Completed
▲						
1.1	Research	 In Progress	7/1/2025	10/31/2026	Emergency policies have been reviewed in order to assess need for updates. Staff is preparing updates to the Emergency Operation Plan (EOP).	75.00
1.2	Planning Phase	 Complete	7/1/2025	7/15/2026	Staff developed a plan for potential EOC activation and has completed recruitment of an Emergency Services Coordinator.	100.00
1.3	Execution Phase	 In Progress	9/1/2025	11/20/2026	Staff conducted Disaster Council meetings in October 2025 and June 2026. Staff presented the draft EOP to Disaster Council on October 15 and plans to bring the draft EOP to City Council in November 2026.	60.00
1.4	Closing Processes	 Future	11/20/2026	11/30/2026	Upon adoption of the EOP, staff will begin implementation and training as part of City operations.	0.00

Urban Forest Program

Environmental Sustainability

Create an Urban Forest Master Plan that includes an updated and expanded tree list which will increase the number of trees, enhance the City's tree canopy, and promote landscaping throughout the City.

Details

Estimated Budget	Allocated Budget	Budget Expended / Encumbered	Budget Remaining	Last Updated	Lead Department
\$250,000.00	\$250,000.00	\$0.00	\$250,000.00	10/14/2026	Public Works

Updates

#	Task	Status	Task Start	Task End	Update	% Completed
1.1	Research	✔ Complete	7/1/2025	11/30/2025	Prepared RFP Documents for Advertising.	100.00
1.2	Procurement Phase	✔ Complete	11/30/2025	6/30/2026	Reviewed and issued RFP, selected consultant, Council award, executed contract.	100.00
1.3	Outreach	● In Progress	7/1/2026	11/30/2027	Conduct project kick-off meeting. Prepare Urban Forest Master Plan and solicit public input.	5.00
1.4	Closing Processes	○ Future	12/1/2027	12/30/2027	Project complete upon acceptance of final plan.	0.00

Add Notifications for SB 330 & Other Projects During the Application & Approval Process

Public Engagement and Transparency

- 1. Consider a community meeting requirement for any major project application, especially those requiring a general plan amendment, as some other cities have adopted.
- 2. Consider increasing notification radius from 300 feet to 500 feet (or even 1000 feet for major projects) for any project application, especially those requiring a general plan amendment.
- 3. Improve notification methods for SB 330 preliminary applications, streamlined projects, not requiring planning/council approval and other projects

Details

Estimated Budget	Allocated Budget	Budget Expended / Encumbered	Budget Remaining	Last Updated	Lead Department
\$10,000.00	\$10,000.00	\$0.00	\$10,000.00	10/14/2026	Community Development

Updates

#	Task	Status	Task Start	Task End	Update	% Completed
1.1	Research	✔ Complete	7/1/2025	9/15/2026	Staff explored industry standards, regional practices, and legal parameters.	100.00
1.2	Design Phase	● In Progress	5/1/2026	12/15/2026	Staff is developing recommended notification updates for consideration and review by PC in mid-October and CC in November.	50.00
1.3	Execution Phase	○ Future	12/16/2026	1/15/2027	Finalize updates to documents, website, CMC.	0.00
1.4	Closing Processes	○ Future	1/16/2027	1/31/2027	Project will be completed once updates are finalized.	0.00

Unhoused Policies

Quality of Life

Determine best practices for limited budget smaller cities to manage the unhoused. Review RV practices in surrounding cities for impacts and potential adoption. Review transitional housing outcomes in surrounding cities. Policies to include nimble contingency plans.

Details					
Estimated Budget	Allocated Budget	Budget Expended / Encumbered	Budget Remaining	Last Updated	Lead Department
\$100,000.00	\$100,000.00	\$50,000.00	\$50,000.00	10/14/2026	Community Development

Updates						
#	Task	Status	Task Start	Task End	Update	% Completed
▲						
1.2	Research	✔ Complete	10/1/2024	2/15/2026	The City of Cupertino has joined with other West Valley Cities to jointly study opportunities to address issues faced by the unhoused and will execute a group contract with GoodCity to conduct the study. The Needs Analysis portion of the study is complete and the feasibility portion was released in February 2026.	100.00
1.3	Procurement Phase	✔ Complete	10/1/2024	4/2/2025	The City Manager was authorized to sign a Memorandum of Understanding to execute the agreement to join the West Valley Cities joint feasibility study during the April 2, 2025 City Council meeting.	100.00
1.4	Execution Phase	✔ Complete	6/30/2025	11/30/2025	On July 15, 2025, policies on oversized parking and RVs were considered by the City Council. An ordinance was presented for first reading on Sep 3, 2025 and adopted on Sep 16, 2025. Outreach to RV residents was coordinated with WVCS and Sheriff's Office prior to enactment on Oct 16, 2025.	100.00
1.5	Closing Processes	✔ Complete	11/30/2025	5/31/2026	Upon completion, the results of the feasibility study were included in a City Council Informational Memo published on March 13, 2026. The informational memo also considers other policies related to oversized vehicles and encampment policies. Additional follow up items can be scheduled for study session at the Council's discretion.	100.00

City Hall Annex Renovation including the EOC

Quality of Life

Implement the City Hall Annex Renovation (including the EOC)

Details

Estimated Budget	Allocated Budget	Budget Expended / Encumbered	Budget Remaining	Last Updated	Lead Department
\$0.00	\$0.00	\$0.00	\$0.00	10/14/2026	Public Works

Updates

#	Task	Status	Task Start	Task End	Update	% Completed
▲						
1.1	Design Phase	In Progress	7/1/2025	12/31/2026	Dialog Consulting to complete design drawings for City Hall Annex and future EOC and receive building permit.	85.00
1.2	Procurement Phase	Future	1/1/2027	4/1/2027	Procure contractor for City Hall Annex Renovation.	0.00
1.3	Execution Phase	Future	4/1/2027	4/1/2028	Renovation for City Hall Annex will begin in spring 2027.	0.00
1.4	Closing Processes	Future	4/1/2028	4/30/2028	The completion of the City Hall annex is scheduled for spring 2028.	0.00

City Hall Retrofit

Quality of Life

Implement the previously approved 2022 City Hall Retrofit

Details

Estimated Budget	Allocated Budget	Budget Expended / Encumbered	Budget Remaining	Last Updated	Lead Department
\$0.00	\$0.00	\$0.00	\$0.00	10/14/2026	Public Works

Updates

#	Task	Status	Task Start	Task End	Update	% Completed
▲						
1.1	Outreach	✔ Complete	7/1/2025	12/16/2025	Held City Hall study session for City Hall Retrofit discussion.	100.00
1.2	Planning Phase	✔ Complete	12/16/2025	12/16/2025	Council approved the proposed project scope, increased appropriations, and authorized the City Manager to undertake a design-build project delivery method for this project.	100.00
1.3	Procurement Phase	● In Progress	2/1/2026	4/5/2027	Two RFPs are in progress for 1) Bridging Architect and 2) Owner's Representative consultant teams. Both RFPs are expected to be issued by early-October, vendors will be selected in November, and contracts are expected to be executed by mid-December.	35.00
1.4	Design Phase	○ Future	4/6/2027	3/6/2028	Bridging Architect will prepare a Schematic Design Drawing for Council review. Once Schematic Design is approved, additional RFPs will be issued in late 2027 for the Design Build Entity.	0.00
1.5	Execution Phase	○ Future	3/7/2028	5/24/2030	Vendor selection for the Design-Build Entity (DBE) will begin in early 2028 and construction of the renovation may begin in July 2029.	0.00
1.6	Closing Processes	○ Future	5/27/2030	7/25/2030	Construction closeout and Occupancy transitions expect to follow substantial completion of construction.	0.00

Housing

Explore opportunities to preserve existing expiring BMR housing. Develop ELI (Extremely Low Income) and BMR housing units for Developmentally Disabled individuals (IDD) on City-owned property as well as the County-owned sites.

Details

Estimated Budget	Allocated Budget	Budget Expended / Encumbered	Budget Remaining	Last Updated	Lead Department
\$238,000.00	\$238,000.00	\$173,837.00	\$64,163.00	10/14/2026	Community Development

Updates

#	Task	Status	Task Start	Task End	Update	% Completed
1.2	Research	✓ Complete	7/1/2019	10/30/2019	Researched need for ELI developmentally disabled housing and moderate income housing and determined possible City locations.	100.00
1.3	Planning Phase	✓ Complete	7/1/2021	8/16/2022	Scoped affordable housing project with non-profits/developers and worked with Public Works to determine feasibility of project on City sites. Had Council study session March 15. RFP was released in August.	100.00
1.4	Procurement Phase	✓ Complete	2/9/2021	4/15/2025	Two responses to the NOFA were received in Feb 2025 for the Mary Ave and Wolf Rd projects. On Mar 27, 2025 the Housing Commission recommended providing funding assistance to both projects. On April 15, Council approved funding for both projects.	100.00
1.5	Design Phase	✓ Complete	12/19/2024	9/30/2025	Staff studied opportunities for preserving expiring BMR housing and presented options. Preserving BMRs through acquisition was found to be infeasible with current BMR funds. BMR Anti-Displacement policy: priority replacement on the waitlist passed on June 15, 2025. Mary Ave Villas submitted development application and study session was held in July.	100.00

Housing

Explore opportunities to preserve existing expiring BMR housing. Develop ELI (Extremely Low Income) and BMR housing units for Developmentally Disabled individuals (IDD) on City-owned property as well as the County-owned sites.

Details

Estimated Budget	Allocated Budget	Budget Expended / Encumbered	Budget Remaining	Last Updated	Lead Department
\$238,000.00	\$238,000.00	\$173,837.00	\$64,163.00	10/14/2026	Community Development

Updates

#	Task	Status	Task Start	Task End	Update	% Completed
▲						
1.6	Execution Phase	✔ Complete	1/31/2023	2/15/2026	Developer completed community outreach efforts and submitted application. City Council has authorized \$4 million in funding for the development. City Council approved the Architectural and Site Approval Permit and the Disposition and Development Agreement in February. In March 2026, Council also approved the vacation of public right of way and declared the land to be exempt surplus land under the Surplus Land Act.	100.00
1.7	Closing Processes	✔ Complete	9/30/2025	4/7/2026	Low Income Housing Tax Credit Application was submitted to CTCAC on April 7, 2026. Construction will commence after tax credits are awarded. This portion of the project is now complete and future ELI and BMR projects for Developmentally Disabled Individuals will continue as part of City operations.	100.00
1.8	Execution Phase	✔ Complete	7/1/2025	6/30/2026	On May 19, 2026, City Council approved the execution of a CDBG loan agreement amendment to extend an existing loan at the Greenwood Court apartments. The amendment extends the affordability terms of the units for an additional 99 years at no additional cost to the City. This amendment is completed as of May 19, 2026	100.00

Residential and Mixed Use Residential Design Standards FY 23

Quality of Life

Create objective design standards for residential projects, including ensuring adequate buffers from neighborhood low-density residential development

Details

Estimated Budget	Allocated Budget	Budget Expended / Encumbered	Budget Remaining	Last Updated	Lead Department
\$240,000.00	\$240,000.00	\$80,834.00	\$159,166.00	10/14/2026	Community Development

Updates

#	Task	Status	Task Start	Task End	Update	% Completed
1.2	Procurement Phase	✔ Complete	10/9/2020	4/30/2024	RFP sent out in Oct 2020. Proposals evaluated and RRM Design Group was selected for this project, but was put on hold in October 2023. RRM Design Group contract terminated in late 2023. Council approved a new agreement with Placeworks in April 2024.	100.00
1.3	Outreach	✔ Complete	12/1/2024	12/31/2025	A community meeting was held on 2/10/2025 in hybrid format to discuss why the City needs objective standards, how they are different from subjective standards and how the community can continue to engage on this subject. Over 20 participants were in attendance.	100.00
1.4	Design Phase	● In Progress	7/31/2025	1/31/2027	Staff are preparing draft resolutions and objective standards guidelines for internal review.	50.00
1.5	Execution Phase	● In Progress	9/1/2025	3/30/2027	Draft resolutions and objective standards guidelines will be brought to Planning Commission and City Council for review and approval in early 2027.	25.00
1.6	Closing Processes	○ Future	3/1/2027	4/30/2027	Complete project, publish final documents on website, etc.	0.00

Speed Limit Lowering (AB 43)

Transportation

Lower speed limits where feasible pursuant to state adopted Assembly Bill 43.

Details

Estimated Budget	Allocated Budget	Budget Expended / Encumbered	Budget Remaining	Last Updated	Lead Department
\$0.00	\$0.00	\$0.00	\$0.00	10/14/2026	Public Works

Updates

#	Task	Status	Task Start	Task End	Update	% Completed
▲						
1.1	Planning Phase	✔ Complete	7/1/2024	7/1/2024	Staff completed studies on designated corridors with potentially high concentration of bikes and pedes due to recent bike or ped related improvements (Blaney, Bubb, Mary, Prospect, McClellan).	100.00
1.2	Execution Phase	✔ Complete	7/1/2024	12/31/2024	Staff made adjustment of posted speed limits in the field for initial streets listed above.	100.00
1.3	Closing Processes	● In Progress	1/1/2025	2/28/2027	Municipal Code Amendments to be adopted upon completion of a proposed City-wide study. Study to be completed by the end of 2026 with ordinance adoption in February 2027.	40.00

Active Transportation Plan

Transportation

This item is a consolidation of existing and new transportation efforts aiming to further goals outlined in the City's Vision Zero Initiative, including:

- 1) Review and update the bike plan
- 2) Review and update the pedestrian plan
- 3) Review current Complete Streets Policy and propose adjustments to create a better interface between all modes of transportation

Details

Estimated Budget	Allocated Budget	Budget Expended / Encumbered	Budget Remaining	Last Updated	Lead Department
\$330,000.00	\$330,000.00	\$322,396.88	\$7,603.12	10/14/2026	Public Works

Updates

#	Task	Status	Task Start	Task End	Update	% Completed
▲						
1.1	Procurement Phase	✔ Complete	7/1/2024	12/31/2024	Agreement executed December 2024.	100.00
1.2	Execution Phase	✔ Complete	1/1/2025	7/31/2026	All phases are complete. An update was presented to the City Council at the April 7, 2026 Council meeting where Council provided support for the adoption of the new scoring criteria. Both the BPC and PC have recommended that City Council adopt the plan.	100.00
1.3	Closing Processes	○ Future	1/1/2027	1/30/2027	City Council adoption of plan expected January 2027.	0.00

Bicycle Facilities FY 23

Transportation

Increase the inventory of bicycle facilities and amenities, such as bike racks, citywide.

Details

Estimated Budget	Allocated Budget	Budget Expended / Encumbered	Budget Remaining	Last Updated	Lead Department
\$50,000.00	\$50,000.00	\$8,000.00	\$42,000.00	10/14/2026	Public Works

Updates

#	Task	Status	Task Start	Task End	Update	% Completed
1.2	Research	✔ Complete	10/5/2022	2/15/2023	Staff completed research on bike rack and installation requirements	100.00
1.3	Outreach	✔ Complete	10/19/2022	4/16/2025	Staff gathered feedback and recommendations from commissions	100.00
1.4	Planning Phase	✔ Complete	9/4/2023	4/30/2025	BPC Subcommittee and Rotary finalized locations for bike racks at parks.	100.00
1.5	Execution Phase	✔ Complete	5/1/2025	3/31/2026	Decorative bike racks purchased by Rotary, have been installed.	100.00
1.6	Execution Phase	● In Progress	3/31/2026	10/31/2026	U-shape racks to be purchased and installed. Locations for U-shape rack installations being investigated. BPC reviewed in July and will review again in October.	80.00
1.7	Closing Processes	○ Future	12/31/2026	6/30/2027	Project will be complete once bike racks are installed.	0.00

Art in Public and Private Areas

Quality of Life

Revisit Municipal Code standards for art in public and private development, including the standards in the Municipal Code and developing an Art-in-lieu fee policy.

Details

Estimated Budget	Allocated Budget	Budget Expended / Encumbered	Budget Remaining	Last Updated	Lead Department
\$50,000.00	\$50,000.00	\$0.00	\$50,000.00	10/14/2026	Community Development

Updates

#	Task	Status	Task Start	Task End	Update	% Completed
▲						
1.1	Research	✔ Complete	1/30/2024	8/31/2024	CIP and CDD staff completed the research phase by examining multiple Bay Area jurisdictions.	100.00
1.2	Outreach	✔ Complete	9/1/2024	5/31/2025	Study session held at the 9/23/24 Arts and Culture Commission. Staff will return in early 2025 with modifications to the existing policy and Municipal Code for the Commission's review. Staff will engage with SVCREATES to review Commission recommendation.	100.00
1.3	Execution Phase	● In Progress	5/19/2025	12/31/2026	Arts and Culture Commission finalized recommendations in Spring 2025. Afterwards, these recommendations were brought to the City Council for a First and Second Reading. Last revision approved by ACC on July 28, 2025. Planning Commission reviewed on September 23, 2025. City Council conducted a study session on October 21, 2025, and provided feedback/direction. Revision is scheduled to be brought to City Council in December.	75.00
1.4	Closing Processes	○ Future	12/31/2026	12/31/2026	Muni Code will be updated based on Council direction.	0.00

Electrification Study

Environmental Sustainability

Conduct public outreach, policy research, and coordinate with regional efforts to develop policy options for electrification of Cupertino's buildings in light of recent legal rulings inhibiting certain electrification efforts.

Details

Estimated Budget	Allocated Budget	Budget Expended / Encumbered	Budget Remaining	Last Updated	Lead Department
\$50,000.00	\$50,000.00	\$38,699.70	\$11,300.30	10/14/2026	Public Works

Updates

#	Task	Status	Task Start	Task End	Update	% Completed
1.2	Research	✓ Complete	1/31/2024	6/1/2025	Staff has completed research and coordination with neighboring jurisdictions about policy options for new buildings. Policy options for existing buildings are currently being assessed in partnership with regional jurisdictions and contractors.	100.00
1.3	Outreach	✓ Complete	8/1/2024	7/31/2025	Workshops and stakeholder calls with local businesses on existing building policies have been completed. Residential outreach campaign and survey in progress with support from a contractor.	100.00
1.4	Execution Phase	✓ Complete	5/1/2024	4/30/2025	Due to recent legal rulings, a Reach Code replacement for new building electrification was approved by Council in September 2024. The code became effective in April 2025, following CEC and CBSC approval.	100.00
1.5	Planning Phase	✓ Complete	3/1/2025	1/30/2026	Staff published an info memo in January detailing draft policy options for buildings electrification based on community feedback and regional efforts.	100.00

Memorial Park Study Session

Quality of Life

A study session on Memorial Park and the proposed design. Most people I've spoken to love Memorial Park the way it is now where it is mostly naturally space, rather than one jam packed with stuff in the proposed plan. I hope to consider a minimalist option with upgrade of existing features and only include some low impact features. And reduce the cost. Maybe we might refer it to Parks and Rec Commission to consider options.

Details

Estimated Budget	Allocated Budget	Budget Expended / Encumbered	Budget Remaining	Last Updated	Lead Department
\$0.00	\$0.00	\$0.00	\$0.00	10/14/2026	Public Works

Updates

#	Task	Status	Task Start	Task End	Update	% Completed
1.1	Execution Phase	✔ Complete	1/1/2026	6/30/2026	Staff published an info memo on February 13, 2026 outlining staff’s recommendation regarding recent suggestions to revise the plan to reduce its overall estimated cost. This item was also discussed at the March 3 CIP Study Session.	100.00
1.2	Closing Processes	✔ Complete	1/1/2026	6/30/2026	Information has been provided to the City Council. Further direction regarding specific Memorial Park improvements can be provided by Council via the Capitol Improvement Program.	100.00

Preserving Retail in the City

Quality of Life

Study session regarding potential ballot measure to protect frontage retail or consider rezoning of mixed-use sites to preserve retail

Details					
Estimated Budget	Allocated Budget	Budget Expended / Encumbered	Budget Remaining	Last Updated	Lead Department
\$0.00	\$0.00	\$0.00	\$0.00	10/14/2026	Community Development

Updates						
#	Task	Status	Task Start	Task End	Update	% Completed
▲						
1.1	Research	In Progress	12/1/2025	1/31/2027	Staff looked at other cities for potential ballot measures and did not find any related to preserving retail. In the case of the City of Sunnyvale, they attempted to preserve commercial and retail space through an ordinance. Staff will continue researching Sunnyvale's ordinance after the conclusion of the Housing Site Inventory project. The Housing Site Inventory project will help to identify any remaining retail parcels that could be preserved.	50.00
1.2	Planning Phase	Future	2/1/2027	4/30/2027	Bring a study session to Council and determine next steps.	0.00
1.3	Execution Phase	Future	5/1/2027	12/1/2027	Draft ordinance to preserve retail and return to Council for consideration at a public hearing.	0.00
1.4	Closing Processes	Future	12/1/2027	12/31/2027	Project complete once Council adopts an ordinance to preserve retail or provides direction to conclude the project.	0.00

Protections for Parkland

Environmental Sustainability

Consider establishing protections for parkland, similar to those adopted by the cities of Sunnyvale and Milpitas

Details

Estimated Budget	Allocated Budget	Budget Expended / Encumbered	Budget Remaining	Last Updated	Lead Department
\$475,000.00	\$475,000.00	\$61,687.50	\$413,312.50	10/14/2026	Public Works

Updates

#	Task	Status	Task Start	Task End	Update	% Completed
▲						
1.1	Outreach	✔ Complete	12/1/2025	1/31/2026	Council held a Study Session on January 13, 2026 Regarding Potential Ballot Measure on Parkland Rezoning Considerations.	100.00
1.2	Research	✔ Complete	1/15/2026	2/28/2026	Staff looked into state law protections analyzing current zoning, and evaluated process and costs for a potential November 2026 Ballot Measure. Informational memo published on February 13, 2026.	100.00
1.3	Execution Phase	✔ Complete	3/1/2026	4/30/2026	On March 17, Council directed staff to conduct polling on parkland re-zoning, and on April 7, Council approved budget appropriations for contract work to begin.	100.00
1.4	Procurement Phase	✔ Complete	3/1/2026	5/31/2026	In May, staff executed a contract with TeamCivX and Godbe Research to begin polling and receive ballot measure support services.	100.00
1.5	Planning Phase	✔ Complete	3/17/2026	6/30/2026	Consultants developed and distributed a survey to Cupertino residents in June. Staff presented a report of survey results to Council in July.	100.00
1.6	Closing Processes	✔ Complete	7/1/2026	7/21/2026	On July 21, Council approved a Resolution submitting a ballot measure to the voters to amend the General Plan and revised the Municipal Code to require rezoning of parks, parklands, or open space be approved by 2/3 of Cupertino voters, placing the measure on the November 2026 ballot.	100.00

Red Light Cameras

Quality of Life

Explore Red Light Cameras in Cupertino

Details

Estimated Budget	Allocated Budget	Budget Expended / Encumbered	Budget Remaining	Last Updated	Lead Department
\$0.00	\$0.00	\$0.00	\$0.00	10/14/2026	Public Works

Updates

#	Task	Status	Task Start	Task End	Update	% Completed
▲						
1.1	Research	✔ Complete	1/1/2026	7/30/2026	Staff explored the cost to implement and maintain a red light camera enforcement system.	100.00
1.2	Execution Phase	✔ Complete	7/31/2026	10/16/2026	Staff gathered information to present to City Council.	100.00
1.3	Closing Processes	● In Progress	10/16/2026	11/30/2026	Staff will present findings to City Council later this year regarding the consideration of red light cameras.	75.00

Housing Site Inventory

Housing

Options for Expanding Housing Element Site Inventory to Address Potential Shortfall in Zoned Capacity

Details

Estimated Budget	Allocated Budget	Budget Expended / Encumbered	Budget Remaining	Last Updated	Lead Department
\$660,000.00	\$660,000.00	\$0.00	\$660,000.00	10/14/2026	Community Development

Updates

#	Task	Status	Task Start	Task End	Update	% Completed
1.1	Procurement Phase	✔ Complete	12/16/2025	4/10/2026	Staff contracted with PlaceWorks to perform the evaluation.	100.00
1.2	Research	● In Progress	4/11/2026	12/31/2026	Staff is working with the consultant to identify strategies on upzoning.	50.00
1.3	Execution Phase	● In Progress	1/1/2026	12/31/2026	On June 23, staff held a study session at the Planning Commission on the Housing Element update to add capacity. Staff will update the Planning Commission, Housing Commission, and Council once the City receives state approval.	25.00
1.4	Design Phase	○ Future	11/2/2026	12/31/2026	Staff will update the sites list and prepare it for approval.	0.00
1.5	Closing Processes	○ Future	3/31/2027	3/31/2027	This item will conclude upon HCD review and adoption.	0.00

Public Outreach and Engagement Strategy

Public Engagement and Transparency

Establish citywide standards to embed meaningful engagement into every city project

Details

Estimated Budget	Allocated Budget	Budget Expended / Encumbered	Budget Remaining	Last Updated	Lead Department
\$25,000.00	\$25,000.00	\$25,000.00	\$0.00	10/14/2026	City Manager's Office

Updates

#	Task	Status	Task Start	Task End	Update	% Completed
1.1	Research	In Progress	1/20/2026	10/31/2026	Staff examining current engagement processes within the City and best practices in other public agencies to establish standards for effective project outreach.	40.00
1.2	Procurement Phase	Complete	5/1/2026	9/30/2026	Staff solicited bids from various vendors to support this effort and have executed a contract with JPW consulting.	100.00
1.3	Outreach	In Progress	10/2/2026	12/31/2026	Staff has begun working with contractor to organize and administer a survey targeting resident responses, which will be promoted for at least 30 days.	10.00
1.4	Execution Phase	Future	12/1/2026	1/31/2027	Staff will present a report to Council on proposed outreach strategies and draft policy.	0.00
1.5	Closing Processes	Future	1/15/2027	1/31/2027	Staff will implement policy once adopted by Council.	0.00

Sign Ordinance

Quality of Life

Update Sign Ordinance.

Details

Estimated Budget	Allocated Budget	Budget Expended / Encumbered	Budget Remaining	Last Updated	Lead Department
\$200,000.00	\$200,000.00	\$0.00	\$200,000.00	10/14/2026	Community Development

Updates

#	Task	Status	Task Start	Task End	Update	% Completed
▲						
1.1	Closing Processes	Canceled	7/1/2025	12/1/2025	At the December 1 City Council meeting, Council voted to remove this project from the City Work Program to accommodate the addition of other items.	0.00