

City of Cupertino Parks and Recreation Department

Code of Conduct

The City of Cupertino is committed to creating programs and facilities that are welcoming, comfortable, and safe.

PLEASE REMEMBER:

Follow all posted rules.

Respect:

- People regardless of age, gender, religion, cultural background, or sexual orientation.
- Privacy of participants, visitors, volunteers and employees.
- Others, their personal belongings and their personal space.
- Public facilities, their equipment, supplies and decor.

Be a good role model for others.

Be safe for the benefit of yourself and others.

Observe program rules and regulations at all times.

Cooperate with and assist City staff in maintaining a safe environment.

PATRONS ARE PROHIBITED FROM ENGAGING IN THE FOLLOWING:

Unsafe action that may cause harm to any person or damage to City property

Disruptive or disorderly behavior.

Any forms of harassment, bullying, or taking unfair advantage of anyone.

Smoking and /or using tobacco products on City property or parks.

Graffiti, vandalism, or anything that damages City property.

Being under the influence of any intoxicating substance.

Profanity, teasing, threatening or ridiculing others.

Inflicting harm on yourself or others.

Violating any federal, state, or local statute or ordinance.

Possession of dangerous or unauthorized materials such as firearms, illegal substances, weapons, or other similar items on City property.

Compliance with this Code of Conduct ensures that all patrons and employees are welcome, safe, and comfortable in all of the City's programs and facilities.

For your safety and ours, we will strictly enforce these rules. City staff may enforce immediate expulsion for violating this Code of Conduct. We thank you in advance for your cooperation and understanding

Cupertino Senior Center

Patron Suspension Policy

The Code of Conduct is intended to encourage behavior supporting the City's mission to involve individuals in a variety of healthy activities in a welcoming environment. Behavior is unacceptable when it interferes with our mission, impinges on the use and enjoyment of others, and/or falls within the prohibitions set forth in this Code of Conduct. Violation of the Code of Conduct may warrant a suspension of privileges. Suspension of privileges will result in removal from, and denial of access to, all Recreation facilities and services for a designated period of time. **The City may impose immediate and permanent revocation of privileges for violations of provisions of the Code of Conduct.**

Suspension Procedures

- 1) *Initial violation:* A staff member will communicate with the patron to resolve the immediate violation. The patron will be told that continued violations may result in suspension of privileges for a day or longer.
- 2) *Continued violations (same or different day):* Privileges will be suspended for the day by an authorized staff member, and the patron will be asked to leave the building. Patrons who feel the treatment is unfair will be offered the contact information of the next ranking staff member so that they may communicate their concerns.
- 3) *Third violation:* Longer than one-day suspensions will be issued if a patron continues to violate the code of conduct after receiving a one-day suspension. If violations continue, a patron may be suspended for a minimum of seven days. Any suspension longer than seven days will be issued in one-month increments.

When a decision is made to suspend a patron for seven days or more, staff shall inform the patron being suspended and the basis for the suspension. Staff will also complete an Incident Report and submit the report to their supervisor. A patron will receive only one seven-day suspension for violating the code of conduct. Any suspensions after a seven-day suspension will be for a minimum of one month up to a permanent suspension.