

FRIDAY, MAY 23, 2025

CITY MANAGER'S

WEEKLY LETTER TO COUNCIL

Mayor Liang Chao
Vice Mayor Kitty Moore
Councilmember JR Fruen
Councilmember Sheila Mohan
Councilmember R "Ray" Wang

Dear City Council,

I hope this message finds you well. Please find below this week's updates on recent and upcoming City news and events.



National Public Works Recognition Week

MONDAY, MAY 18, 2025

At Tuesday's Council meeting, we recognized National Public Works Recognition Week—an opportunity to celebrate the essential services and behind-the-scenes efforts of our dedicated Public Works professionals.

To kick off the week, Public Works partnered with Parks and Recreation to host a "Touch a Truck" event at the Quinlan Community Center. Preschoolers had the chance to explore equipment (such as an Aerial Lift Truck, Woodchipper, Stump Grinder, Ride-On Mower, Vector Truck, and Crane Truck). The 3 to 4 year-olds had a fun and educational morning learning about the tools and vehicles that help maintain our City. Thank you to our Public Works staff for all you do!

City Council Meeting

TUESDAY, MAY 20, 2025

On Tuesday, Council began the regular meeting by recognizing Public Works Week. This was followed by the approval of the consent calendar, including the adoption of six state bills of interest. Council then approved a modification to the Westport Development project, which was followed by an approval of an ordinance to revise logistics surrounding closed sessions and special meetings. Council also discussed the reactivation and scope for the Environmental Review, Legislative Review, and Audit Committees. Afterward, Council accepted the third quarter financial report and requested an item on special projects for the next meeting. The meeting concluded with a report from the City Manager and Councilmember reports. Thank you all for your continued support to our staff, community, and each other.

Council Approved Westport Modifications

TUESDAY, MAY 20, 2025

During Tuesday's Council Meeting, City Council voted 4-1 to approve modifications to the assisted living

portion of the Westport Development. Originally entitled in August 2020, the revised plan eliminates underground parking, adds 13 residential units, and reduces the required retail space from 17,600 square feet to 4,000 square feet. Developer Related, along with operator Oakmont, aims to complete the final phase of the Westport project within the next two to three years.



Foothill Expressway Multimodal Study

WEDNESDAY, MAY 21, 2025

Santa Clara County is evaluating the feasibility of a Class I mixed-use bicycle and pedestrian facility along approximately 10 miles of Foothill Expressway. This project aims

to enhance safety for cyclists and pedestrians by evaluating design options and defining a preferred project alternative with cost estimates for implementation. For more information, visit the County's project page: [Foothill Expressway Multimodal Feasibility Study](#).

Mayor and Commission Chairs Meeting

WEDNESDAY, MAY 21, 2025

On Wednesday, I attended Mayor Liang Chao's second Mayor and Commission Chairs Meeting of the year, held at Quinlan Community Center. Commission Chairs shared updates on key topics, including the new budget format, public art policies, transportation and safety

planning, housing and public service funding. They also highlighted community engagement initiatives related to youth, library, and sustainability programs. The next meeting will be on Wednesday, July 16.



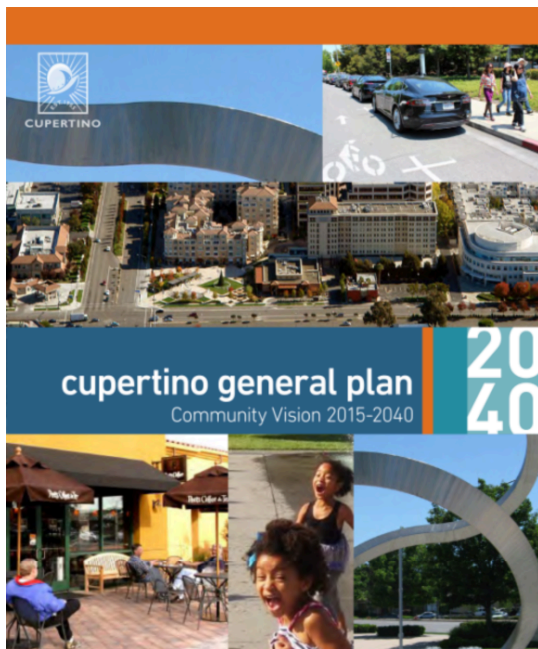
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Cupertino Student Delegation Visit

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Today the City welcomed a delegation from Copertino, Italy, consisting of seven Italian students and one chaperone. The group was received at City Hall by Mayor Chao, followed by a casual conversation and photo session at the Council Dais. The event concluded with a pizza lunch provided by the Cupertino-Copertino Sister Cities Association. I had an opportunity to see them as well. It was a great opportunity to greet the students who were excited to be visiting our beautiful City.



General Plan Health and Safety Element Update

The City is in the process of preparing an update to the General Plan's Health and Safety Element as required by state law. This technical update must meet statutory requirements, and the Safety Element must be reviewed and approved by the CA Department of Forestry and Fire Prevention (CAL FIRE) before adoption. It is anticipated that public hearings on this issue will occur between approximately June 2025 and December 2025. For more information on the current Health and Safety Element, and to find future updates about the project, please visit cupertino.gov/safetylelementupdate.

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Updates to the Staff Report Template

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The City Manager's Office recently modified the staff report template to improve usability for both the City Council and the public. All staff reports now include an executive summary when the report exceeds four pages in length. This ensures that key information is communicated clearly so that decision-making can be more efficient. Additionally, each staff report now explicitly identifies whether the item coming to Council is connected to a City Work Program project. The staff report also specifies which Council goal the topic supports. With these improvements, we aim to strengthen alignment between staff work and Council priorities.

WARM REGARDS,

A handwritten signature in dark ink, appearing to read 'Tina Kapoor', with a stylized, flowing script.

Tina Kapoor

ACTING CITY MANAGER