



CUPERTINO

CUPERTINO SISTER CITY ANNUAL ELIGIBILITY SUBMISSION FORM

Organization Name: Cupertino-Toyokawa Sister Cities, Inc.

Organization Employer Identification Number (EIN): 77-0398875

Does your Organization have 501(c)(3) exempt status? ☒ Yes ☐ No

Did your Organization file an IRS Form 990 for the most recent Tax Year? ☒ Yes ☐ No

Please select your Organization's 501(c)(3) structure:

- ☒ Public Charity
☐ Private Foundation
☐ Private Operating Foundation

During the past year has your Organization maintained communication with its affiliate Sister City Committee to ensure the Committee is equally committed to the program? ☒ Yes ☐ No

Please list your Organization's officers, subcommittees, and subcommittee members:

Current Roster is in a separate attachment.

Per CTSC Inc.'s Bylaws, the governing body consists of an Executive Board of Directors and Committee.

The Executive Board list of seven officers consists of:

President

First Vice President

Treasurer

Secretary

VP - Festival Operations

VP - Student Delegation

VP- Cultural Programs

There are several standing and adhoc sub-committees formed as needed with a chairperson/leader designated for each. Some examples:

Bell Ringing for World Peace Committee

Fall Festival

Social Media/website

The Cherry Blossom Festival - has many subcommittees and leader positions.

Please provide prior year accounting details:

Information should include:

- **Donations and in-kind contributions from the local community over the past year**
- **Summary of finance activities, fundraising efforts, and resources other than public funding**
- **All program and travel expenses, postage, fax, copying, and printing costs for events in which the City participated**
- **Detailed budget, including monies raised through fundraising efforts and public (City) funding for events and activities**
- **Please include funds available and identify adequate, ongoing funding sources for programs and activities**

Income

Expenses

Donations: \$12,044
No monetary tally of in-kind contributions.
CBF Grant: \$4000 SV Creates Arts grant
City of Cupertino: \$4000 of reimbursed funding. Meeting rooms. Waived festival fees.

Summary of Finance activities: CBF is only fundraiser.

Program and Travel expenses in which the City participated: NONE

Money raised through fundraising: CBF
Income: \$63,877.19 total (excludes the donations and grant stated above)

Actual Expenses:

- CBF Expenses: \$41,692.98
- Student Delegation program: Chaperone expenses: \$12,199.85, Hosting costs \$2505.77
- Other budget line items with expenses: \$8531.77: Bell Ringing for World Peace event, Fall Festival, Marketing, Incidentals (Insurance, Subscriptions, Bank fees, tax prep, Participation in other Sister City/community events, etc.)

Ongoing funding sources: CBF is only fundraiser at this time. Other ongoing funding as stated in answering first question.

Please include a description of prior year activities, student delegations, and number of students:

2025 activities:

- February - Student art exchange program with Toyokawa. Art sent to Toyokawa and displayed in the Sakuraoka Museum. Art received was displayed at the Cherry Blossom festival and then CUSD district and schools.
- February - CUSD State of the District event
- April - Cherry Blossom Festival
- June - sent 16 students and 3 chaperones to Toyokawa, Japan
- August - Bell Ringing for Peace Community event
- September - Fall Festival participating partner
- October - Hosted 16 students and 3 chaperones from Toyokawa

In addition the committee participated in:

2-3 times/year we participate in various Sister City International events/meetings

Quarterly Silicon Valley Creates Arts Council – Board member roundtable meetings

2-3 per year Consulate of Japan in SF events; Emperor's birthday, Japan Exchange and Teaching (JET) student reception, special events by invitation

Support to other sister city events:

Informal gatherings of 4 presidents to exchange ideas

Attended Hsinchu Student exchange info meeting????SHARON DID YOU???

Attended Copertino Student exchange info meeting & supported new student exchange program

Attend City meetings/ City Council meetings pertaining to SC programming as needed

Status briefing to council

Sister city policy review (remotely)

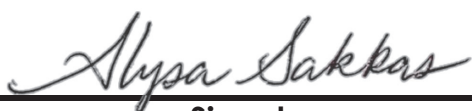
Our Organization, Cupertino-Toyokawa Sister Cities, Inc., has reviewed and understands the "Policies and Guidelines on Sister Cities, Friendship Cities, and International Delegations for the City of Cupertino."

Our Organization, Cupertino-Toyokawa Sister Cities, Inc., has submitted and understands the following eligibility requirements and annual submittals:

- **Proof of 501(c)(3) exempt status**
- **Detailed accounting of prior year actual revenue and expenses**
- **Summary of prior year activities and student delegations**
- **Proposed budget plan**
- **Fundraising plan**

Alysa Sakkas

Sister City Organization representative name



Signature

June 9, 2026

Date